



2018-19  
Application Packet



## TUITION AND FEE SCHEDULE

### APPLICATION/ENROLLMENT FEE:

Fee assessed and due at the time of application.

**First Student Per Family** - \$500

**Additional Students Per Family** - \$200 per student

### REGISTRATION FEES:

Fees assessed and due at the time of enrollment or participation.

**FACTS Enrollment Fee** – Walnut Grove Christian School allows families the option of paying annual tuition with a monthly payment plan through FACTS Tuition Management. The annual fee for monthly draft election is \$45 and is paid directly to FACTS Tuition Management.

**Supply Fee** - Charged annually per student and pays for the following items: use of all books, student agenda, standardized tests, local field trips (not including meals), student accident insurance, yearbook, and student entrance into home athletic events.

**Kindergarten - 8th Grade** - \$300

**9th-11th Grade Supply Fee** - \$400 includes Guys/Girls Week costs

**12th Grade Supply Fee** - \$455 includes Guys/Girls Week costs & Required Graduation Attire

All students are required to pay 100% of supply fee regardless of time of enrollment or withdrawal. We encourage families to utilize all of the benefits provided under the supply fee; however, no discounts or refunds will be issued for unused services or products which are paid under WGCS supply fee.

### TUITION:

Tuition is charged annually per student. Students enrolling mid-year will be responsible for a pro-rated tuition amount based on the date of enrollment.

Annual Tuition:	Kindergarten—\$6,600 per year
	Grades 1-12— \$8,450 per year

**Multi-child Discount** – Walnut Grove Christian School gives a tuition discount of \$300 per child per year for families with 2 or more children enrolled.



## Application for Admissions

**PLEASE TYPE or PRINT**

Applicant's Name

LAST FIRST MIDDLE NAME USED

Current Grade \_\_\_\_\_ Applying Grade \_\_\_\_\_ Date of projected entrance \_\_\_\_\_  
Date of Birth \_\_\_\_\_ S.S. # \_\_\_\_\_  Male  Female

Applicant lives with (*check all that apply*):

Father  Stepfather  Other \_\_\_\_\_  
 Mother  Stepmother  Other \_\_\_\_\_

Applicant's (*check any that apply*):

Father is deceased  Parents are divorced  
 Mother is deceased  Parents are separated

**Father - Legal Guardian (Mr. / Dr. / Rev.)**

Name \_\_\_\_\_  
LAST FIRST

Home Address \_\_\_\_\_  
STREET

CITY STATE ZIP

Cell Number \_\_\_\_\_

Home Phone \_\_\_\_\_

Employer \_\_\_\_\_

Occupation \_\_\_\_\_

Work Phone \_\_\_\_\_

Email Address: \_\_\_\_\_

**Mother - Legal guardian (Mrs. / Ms. / Dr.)**

Name \_\_\_\_\_  
LAST FIRST

Home Address \_\_\_\_\_  
STREET

CITY STATE ZIP

Cell Number \_\_\_\_\_

Home Phone \_\_\_\_\_

Employer \_\_\_\_\_

Occupation \_\_\_\_\_

Work Phone \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of person to contact in case of an emergency (*other than parents*)

NAME Relationship to student PHONE

Did applicant previously attend WGCS?  Yes  No Year Withdrew \_\_\_\_\_

Have applicant's siblings previously attended WGCS?  Yes  No  
Year Graduated \_\_\_\_\_ Year Withdrew \_\_\_\_\_

**Family Religious Background** Does family have a home church? Yes  No

Name of Church \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Pastor \_\_\_\_\_ Phone \_\_\_\_\_

Denominational Preference \_\_\_\_\_

**Applicant Information**

School that applicant is attending or last attended *(Please supply all information)*

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP \_\_\_\_\_

Attendance dates & grade(s) attended \_\_\_\_\_ School Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Has the applicant ever been retained?  Yes  No  *Comments:*

Has the applicant ever been tested or received special help for a reading or a learning difficulty?  Yes  No   
*If yes, please discuss the results and include a copy of the report.*

Has the applicant ever been diagnosed for or enrolled in any special education program or special school (L.D. placement, attention deficit, etc)?  Yes  No   
*If yes, please explain.*

Has the applicant ever been referred for or received professional, psychological, or personal counseling? Yes  No   
*If yes, please explain.*

Has the applicant ever been arrested for other than a traffic violation?  Yes  No  *If yes, please explain.*

Has the applicant had discipline or attendance (tardiness) problems?  Yes  No

Has the applicant ever been suspended, expelled or withdrawn from any school for any reason?  Yes  No  *If yes, please give full details, including name of school, year and contact person for further details (attach a separate sheet if necessary).*

Does the applicant have a physical health problem of which the school should be aware? *(This may include special diets, prescriptions, or limitations on normal activities.)*

Please list the applicant's extracurricular interests, achievements, and musical instruments played.

**INFORMATION ABOUT YOUR CHILD**

Does your applicant have any known allergies (such as dust, drugs, plants, animals, food, etc.)? Yes  No

\_\_\_\_\_ If yes, what are they? (Be specific)

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Please give any information concerning your child, which will be helpful to us in his/her school experience (such as play, eating habits, special fears, special likes or dislikes, etc.).

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**Please tell us how you first learned of WGCS: (Please check only one)**

- Alumnus  Catalog on private schools   Magazine   Minister   Internet
- Parents of WGCS student  \_\_\_\_\_
- Student(s) currently enrolled  \_\_\_\_\_
- Telephone book   Newspaper

**The TWO FACTORS most influencing you to apply to WGCS: (Please check only two)**

- Academic reputation   Christian philosophy   Desire to attend private school   Discipline
- Location   Recommendation of other WGCS families   Class size   Individualized curriculum
- Other, please explain

**Confidential Remarks:** If you have further information which may assist in the guidance of your son or daughter at Walnut Grove Christian School, please use the space below or attach a separate sheet.

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**Paternal Grandparents:**

NAME \_\_\_\_\_ Email \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**Maternal Grandparents:**

NAME \_\_\_\_\_ Email \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

## ***WGCS Statement of Faith***

- We believe that the Bible alone, in its autographs, is the verbal, and only infallible, authoritative Word of God, and that it is the only fit, final rule in all matters of both faith and practice.
- We believe that there is only one God, eternally existent in three persons: Father, Son and Holy Spirit.
- We believe in the deity of our Lord Jesus Christ, His virgin birth and His sinless life, His miracles, His vicarious atonement through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal return in the power and glory.
- We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a Godly life.
- We believe that for the salvation of lost or sinful men, regeneration of the Holy Spirit is absolutely essential.
- We believe in the resurrection of life for true believers and that they who are lost will be raised unto the resurrection of damnation.
- We believe in the resurrection of all men, both saved and lost. We believe in the spiritual unity of believers in our Lord Jesus Christ.

I have read the Walnut Grove Christian School Statement of Faith. I understand that my student will be taught these doctrinal views, as revealed through the Scriptures.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Walnut Grove Christian School does not discriminate in enrollment or in the provisions of its programs or services on the basis of gender, race, national or ethnic origins, nor does the school discriminate in employment on the basis of gender, race, national or ethnic origins, age, or disability.  
Revised 2013

### ***The following documents must accompany this Application Form:***

- ***Copy of Birth Certificate or Passport***
- ***SC Certificate of Immunization OR SC Medical or Religious Exemption Form***

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#### **OFFICE USE ONLY**

Application Date: \_\_\_\_\_

Application Fee Paid: \_\_\_\_\_

Enrollment Fee Paid: \_\_\_\_\_

Check Number: \_\_\_\_\_

Approved: \_\_\_\_\_

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## Financial Commitment and Payment Election

Parent's Name \_\_\_\_\_

Child(ren)'s Name(s) and Grade

\_\_\_\_\_  
\_\_\_\_\_

Person(s) Responsible for Tuition Payments (if other than above)

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email: \_\_\_\_\_

Signature of Responsible Party \_\_\_\_\_  
Signature Date

**PLEASE NOTE:** No financial information will be released to any party other than the above listed responsible party unless listed below. In addition to the above named responsible party for financial obligation, please list other persons to which financial information may be released:

\_\_\_\_\_  
Name Relationship Name Relationship

\_\_\_\_\_  
Name Relationship Name Relationship

Select your method of payment/ Please select one:

- OPTION 1** One (1) Full tuition payment due by July 5, 2018 with 5% discount  
 **OPTION 2** Two (2) semester payments due July 5, 2018 and January 5, 2019

**The following payment options must be paid via FACTS starting July 5, 2018:**

- OPTION 3** Twelve (12) equal payments start July 5, 2018 through June 5, 2019

# Walnut Grove Christian School— Statement of Financial Commitment

## 2018-2019 Financial and Payment Policies

1. For re-enrolling families, their account must be completely paid current at the time of enrollment and they must re-enroll during the formal re-enrollment period. After this time, any classroom vacancies are open to the public and new enrollment fee is applied.
2. Re-Enrollment fees are due at the time the registration packets are submitted.
3. You may choose one of the following options for paying tuition.
  - \* One payment due on July 5, 2018 with a 5% discount applied
  - \* Two equal payments due on July 5, 2018 and January 5, 2019
  - \* Twelve equal payments due on the 5th of each month through FACTS starting July 5, 2018 ending June 5, 2019
4. June 1, 2018 is the cut-off date for a family to withdraw without being responsible for tuition and supply fee for the 2018-2019 school year. Payment obligation or (if tuition has been paid in full) refund policy is as such:
  - \* Families withdrawing on or after June 2, 2018 and up to the first report card period are responsible for 25% (1/4) of tuition and full supply fee.
  - \* Families withdrawing during the 2nd report card period are responsible for 50% (1/2) of these charges.
  - \* Families withdrawing during the 3rd report card period are responsible for 75% (3/4) of these charges.
  - \* Families withdrawing during the 4th report card period are responsible for 100% (full) of these charges.Same policy applies if student is expelled.
5. WGCS uses FACTS Management for monthly tuition payments. These payments are made through automatic bank drafts. Families may choose to pay tuition and fees in full by check or cash to WGCS prior to July 5, 2018 and receive a 5% discount or two payments due July 5, 2018 and January 5, 2019.
6. The only direct tuition payments that will be accepted by the School Business Office are full tuition payments due on or before July 5, 2018 and pre-payments to accounts. Pre-payments will be applied to the family's account and monthly payment through FACTS will be adjusted accordingly.
7. Tuition payments through FACTS are made automatically from either checking or savings accounts through a family's financial institution. By choosing to pay tuition on a monthly basis you must authorize FACTS to process your tuition payment automatically on the 5th of the month.
8. Changes to your FACTS Management account must be submitted to the Business Office at least five days before your scheduled draft.
9. If funds are not available, in the authorized account, on the 5th of the month you will receive a letter from FACTS with instructions on how the missed payment is to be made up. Families will be charged a \$25 missed payment fee by FACTS through a bank draft.
10. All additional optional fees will be billed separately and will be payable by check in the School Business Office.
11. If any account becomes more than 30 days past due, the student will be subject to removal from class until the account is made current or arrangements for payments have been made with the WGCS Board. Records and report cards will be held by WGCS for past due accounts until the past due balance is paid in full or acceptable arrangements are made with the WGCS Board.
12. If a student withdraws during the school year, tuition is charged as stated above in section 4 of Financial and Payment Policies and payment is due in compliance with the WGCS refund policy. **If a student enrolls after the school year has started and at any point in a given month, tuition is due for that entire month.**
13. If there is any indebtedness to WGCS, a diploma will not be awarded, report cards will be withheld, re-enrollment denied and transcripts will not be released. Indebtedness to the school includes any past due tuition, dues or fees, class dues, damage charges, un-served detentions or unreturned athletic equipment. WGCS will consider all accounts that are 90 days over due to be delinquent. WGCS Board will turn these accounts over to a collections agency if an effort has not been made, by the student's family, to resolve such an account.
14. As a courtesy to WGCS teachers & staff, regarding accommodations which have to be made in classrooms and administrative paper work, a 30 day notice is required when students are withdrawn from WGCS.
15. All students are required to pay 100% of supply fee regardless of time of enrollment or withdrawal. We encourage all families to utilize all of the benefits provided under the supply fee; however, no discounts or refunds will be issued for unused services or products which are paid under WGCS supply fee.

**I hereby enroll my student(s) to attend Walnut Grove Christian School and complete the entire year. In making this enrollment, I agree to comply with the financial policies of WGCS as detailed above. I understand that this is a binding agreement with WGCS and know WGCS' financial commitments and teacher salaries are dependant upon my follow through of this agreement.**

\_\_\_\_\_  
Signature of Parent or Responsible Party

Date \_\_\_\_\_